

MINUTES
RPA 14/ATURA POLICY BOARD MEETING

Tuesday, January 15, 2019
Jamie's Coffee Mill & Deli
118 W. Adams St, Mount Ayr, Iowa
1:30 p.m.

I. Call to Order

Chairman, John Twombly called the meeting to order at 1:31 p.m. at Jamie's Coffee Mill & Deli, Mount Ayr, IA.

II. Roll Call of Policy Board, Technical Committee and Guests

The following people were present:

Policy Board

Adair County	John Twombly
Adams County	Merlin Dixon
Ringgold County	Lyle Minnick
Taylor County	Charles Ambrose
Union County	Dennis Brown

Technical Committee

Adams County	Travis Malone
Taylor County	Trevor Wolf
Union County	Zachary Gunsolley
Iowa DOT	Scott Suhr
Southern Iowa Trolley	Leesa Lester

Administrative

SICOG	Marcus Amman
SICOG	Nancy Groth
SICOG	Tim Ostroski

III. Additions to the Agenda

Twombly asked if there were any additions to the agenda. There were no additions. Ambrose moved to accept and approve the agenda. Dixon seconded the motion. All in favor. Motion carried.

IV. Approval of the July 10, 2018 Policy Board Minutes

Twombly moved to approve the minutes of the July 10, 2018 Policy Board meeting. Ambrose seconded the motion. All in favor. Motion carried.

V. Action Items

A. Election of officers for Calendar Year 2019

Twombly announced it was time to accept nominations for the 2019 Policy Board Chairman and Vice-Chairman/Secretary.

Ambrose nominated Riley to serve as Chairman of the ATURA Policy Board. There were no other nominations. Ambrose moved to elect Riley as Chairman of the ATURA Policy Board for calendar year 2019. Dixon seconded the motion. All in favor. Motion carried.

Ambrose nominated Twombly to serve as Vice-Chairman/Secretary of the ATURA Policy Board. There were no other nominations. Ambrose moved to elect Twombly as Vice-Chairman/Secretary of the ATURA Policy Board for calendar year 2019. Dixon seconded the motion. All in favor. Motion carried.

B. Review Regional Surface Transportation Block Grant Applications and Technical Committee scores in order to make funding determination

1. Application from Southern Iowa Trolley (SIT) for **\$32,595** in FY2020 Regional STBG funds for the purchase of secure and reliable scheduling and dispatching software and hardware. Total project cost is estimated at \$40,744.

Amman noted that the current balance of STBG Small Cities fund available for programming is \$100,000. This is enough to cover both of SIT's applications. In addition, SIT has funds available to meet their required 20% match for both application requests.

Dixon moved to accept the recommendation of the Technical Committee and approve an award of **up to \$32,595** in FY2019 Regional STBG Funds to Southern Iowa Trolley for the purchase of secure and reliable scheduling and dispatching software and hardware. Minnick seconded the motion. All in favor. Motion carried.

2. Application from Southern Iowa Trolley for **\$47,360** in FY2020 Regional STBG funds for the purchase a new ADA-accessible minivan for use in the ATURA area. It will replace an existing minivan, which will have exceeded its projected useful life. Total Project cost is estimated at \$59,200.

Dixon moved to accept the recommendation of the Technical Committee and approve an award of **up to \$47,360** in FY2019 Regional STBG Funds to Southern Iowa Trolley for the purchase of a new ADA-accessible minivan for use in the ATURA area. Minnick seconded the motion. All in favor. Motion carried.

- C. Propose moving STBG application due date from December 31st to November 30th.

Amman explained that small cities in our region are frequently closed during the holidays and moving the due date to November 30th would be of benefit to them. A November deadline would also give the ATURA committee and board more time to review applications and prepare for the early January ATURA meeting.

Ambrose moved to change the STBG application due date from December 31st to November 30th. Twombly seconded the motion. All in favor. Motion carried.

VI. Discussion Items

- A. 2019 Transportation Planning Work Program (TPWP) budget error.
1. \$2,900.40 error in the Budget on the 2019 Transportation Planning Work Program (TPWP) will be absorbed by SICOG this year.

Nardy had notified the board by email several months ago that the dollar amount had been entered in the TPWP incorrectly. Ostroski explained that this is an informational item only and SICOG will stand the cost. He wanted to make the board aware of the error, as it will be reflected in the 2020 TPWP budget showing a big increase.

2. Farm to Market Road funding request from ISG for Greenfield SW 2nd St from SW Townline Rd to SW Kent St.

As discussed at the Technical Committee meeting, Suhr explained that the way STBG (Federal funds) are classified, they must be used on Federal collectors. If the STBG funds are swapped they can be used on various routes and not just Federal collectors. So, if the STBG funds are swapped for SWAP funds they can be used on any qualifying route. If a city such as Greenfield has a route that is part of a farm to market route, they can contact the county engineer for participation or can use SWAP funds for construction through the region. Twombly will relay this information to the county engineer and the city.

3. Title VI needs clarification. Will be resubmitted by March 1 to Iowa DOT.
Amman received an email informing him that our Title VI needs updating. The document did not have some information the DOT would like. The information is being added and will be submitted on time.

B. Technical Committee

Malone stated that Adams County's construction funds are low. It will be several years before SWAP letting.

Gunsolley informed the board that tomorrow, Union County is letting seal coat and micro surfacing on a couple of pavements. He stated that legislators recently approved a Secondary Road Table that will require thousands of bridges to be re-rated and thus create a cost burden on counties. Gunsolley said this item was buried in a House clean up bill and many legislators may not have even been aware of it. He encouraged everyone to reach out to his or her legislator in an effort to reverse the bill.

Wolf reported that Taylor County has three open contracts. They have two BROS bridge projects of which one is complete except for the guardrail and the other has just begun.

C. Southern Iowa Trolley (SIT)

Lester reported on a bus that was ordered in March. It arrived in December, but SIT had to send it back because it was not what they ordered.

Lester expressed her appreciation of the Policy Board's approval of SIT's request for STBG funds to purchase scheduling and dispatching software and hardware along with a new ADA-accessible minivan.

D. Iowa DOT

Suhr informed the board that several entities are working together in Corning on a plan to build sidewalks to extend from Spring Lake Park Hwy 148 to 13th Street. The city held a walking audit with Wellmark to explore possible funding of up to \$115,000 from Wellmark's Safe Routes to School program. Other possible funding sources include the USDA, TAP, or STBG programs.

The cost of the new sidewalks would be the city's responsibility and would need to be completed first. Once the sidewalks are completed, the DOT will be responsible for the roadway resurfacing cost as well as ADA compliance on existing sidewalks.

Also proposed is a box culvert to replace a joint ownership bridge between the city and the county. STBG funds could be used for this.

E. SICOG

Ostroski noted that Governor Reynolds presented her Condition of the State address this morning. She recommended creating an Office of Rural Affairs within the IEDA. Her campaign focused on rural improvements, education, and Medicare correction. Her re-election was strongly supported by rural Iowans.

VII. Informational Items

There were no informational items.

VIII. Set Date of Future Meeting and Host County

The next meeting is scheduled for March 12, 2019 in Adams County.

IX. Adjournment

Dixon moved to adjourn the meeting at 1:57 p.m. Ambrose seconded the motion. All in favor. Meeting adjourned.

Secretary

Date