

**MINUTES
RPA 14/ATURA POLICY BOARD MEETING**

**Tuesday, July 14, 2015
Olive Branch Family Restaurant, Greenfield, Iowa
1:30 p.m.**

I. Call to Order

Chairman Riley called the meeting to order at 1:30 p.m. at the Olive Branch Family Restaurant, Greenfield, Iowa.

II. Roll Call of Policy Board, Technical Committee and Guests

The following people were present:

Policy Board

Adair County	John Twombly
Adams County	Merlin Dixon
Ringgold County	Royce Dredge
Union County	Ron Riley
City of Creston	Warren Woods

Technical Committee

Adair County	Nick Kauffman
Ringgold County	Zachary Gunsolley
Union County	Steve Akes
City of Creston	Kevin Kruse
Non-voting/Iowa DOT	Scott Suhr
Non-voting/Southern Iowa Trolley	Leesa Lester

Administrative

SICOG	Becky Nardy
SICOG	Nancy Groth
SICOG	Tim Ostroski

III. Additions to the Agenda

Riley inquired if there were any additions or corrections to the agenda. Upon hearing none, Twombly moved to accept and approve the agenda. Dredge seconded the motion. All in favor. Motion carried.

IV. Approval of the May 12, 2015 Minutes

Woods moved to approve the minutes of the May 12, 2015 meeting. Dixon seconded the motion. All in favor. Motion carried.

V. Action Items

- A. Public Hearing 1:30 p.m. regarding the following:**
RPA 14/ATURA Final FY2016-2019 Transportation Improvement Program (TIP)
RPA 14/ATURA Final FY2016 Public Participation Plan (PPP)
Riley announced it was time to open the public hearing at 1:30 p.m. Woods moved to open the public hearing. Dredge seconded the motion. Nardy noted that all comments from the DOT have been incorporated into the documents. She has not received any other oral or written comments regarding the use of federal transportation funds. No comments were made during the hearing. Twombly moved and Dixon seconded the motion to close the public hearing at 1:31 p.m. All in favor. Motion carried.
- B. Resolutions approving and adopting the following documents:**
- 1. Final RPA 14/ATURA FY2016-2019 Transportation Improvement Program (TIP)**
Dredge moved to Approve and Adopt Final RPA 14/ATURA FY2016-2019 Transportation Improvement Program (TIP). Twombly seconded the motion. All in favor. Motion carried.
 - 2. Final RPA 14/ATURA FY2016 Public Participation Plan (PPP)**
Woods moved to Approve and adopt Final RPA 14/ATURA FY2016 Public Participation Plan (PPP). Dredge seconded the motion. All in favor. Motion carried.

(At this time, Scott Suhr, Iowa DOT, entered the meeting)

VI. Discussion Items

- A. Technical Committee**
Kauffman reported Adair County's BROS bridge project is 50% complete. They are forming the deck at this time. STP project south of Fontanelle is 60% complete.
- Gunsolley stated that Ringgold County has no federal aid bridge projects at this time. They will have an ER project this fall that will begin in October or November when there are low water levels.
- Akes indicated Union County does not have any projects at this time.
- Kruse stated the City of Creston is in the final design phase of the Adams Street bridge project over McKinley Lake. Bid letting is expected next spring or summer.
- B. Southern Iowa Trolley**

Lester is attempting to visit most of the region's county fairs to promote SIT's transit services. They are also participating in parades, reaching out to all ages, not only the elderly. Increased advertising will also be used as a marketing tool. Lester reported SIT is down about 2,732 senior rides from one year ago, but the total ridership over the past year is up 7,944 rides.

Lester also reported the conversion van they received has an 800 pound lift while it was supposed to have had a 1,000 pound lift. Prime Time is installing the correct lift and SIT will have the van back in one week.

C. Iowa DOT

Suhr informed the board there are several projects underway. They are making improvements to Hwy 169 and to sidewalks within the city limits of Afton. Also, the resurfacing of Hwy 92 west of Greenfield is underway.

Riley inquired about the status of the proposal to widen Hwy 34 across the state. Suhr is looking to include engineers on the committee and will have more information at the next ATURA meeting.

D. SICOG

1. Long Range Transportation Plan: Strengths, Weaknesses, Opportunities & Threats (SWOT) Analysis of the RPA 14/ATURA region
Nardy is beginning work on the Long Range Transportation Plan. In order to help establish the priorities of the region, a SWOT Analysis was conducted with input from the technical committee and policy board members. The SWOT Analysis is a process used to identify and organize the positives and negatives within the region. She will incorporate their ideas and priorities into the LRTP.
2. Accounting sheets for the past quarter were handed out.
3. Nardy informed the board ATURA is required by the Federal Transit Administration to have a Title VI Plan completed and approved in November. She noted that one of the Title VI requirements is to hold the ATURA meetings in handicapped accessible locations. She will have the document ready to review before the November meeting.
4. Transportation Alternative Program (TAP) applications are due Tuesday, October 14, 2015. Eligible TAP projects and applications may be obtained from Nardy or are found on the SICOG website. Nardy asked the board members and technical committee members to pass this information along to conservation groups, as they may be sponsors. Federal funds are available on an 80% grant/20% local match basis. Lenox is currently working on a sidewalk project in their community and will likely be applying for TAP funds. It was noted

that many other small towns have a difficult time in meeting the 20% match.

VII. Informational Items

There were no informational items.

VIII. Set Date of Future Meeting and Host County

The next meeting will be held November 10, 2015 (unless pressing agenda items require a September meeting). It will be held in Taylor County with the location to be announced.

IX. Adjournment

Twombly moved to adjourn the meeting at 2:20 p.m. Dixon seconded the motion. All in favor. Meeting adjourned.

Secretary

Date